

# **COLLEGE I.Q.A.C.**

**[Established on 08.11.2014]**

## **SECTION-A**

### **1. VISION**

- **Offering quality education and exposing the young learners to the growing explosion of knowledge in almost every sphere of life.**
- **Developing individuals as well as collective excellence.**
- **Sensitizing the students to the need for practising and preserving the cultural and traditional values of the land, they belong to.**
- **Nourishing a growing awareness for fighting environmental pollution in all forms and for the protection and preservation of our environment.**

### **2. MISSION**

- **Spreading Knowledge and awareness among the children of the rural poor, especially the girls in the Birupa - Genguti Delta.**
- **Fostering among the students a quality of discipline and desire to adhere to the truth with an aim of building up a good moral character.**
- **Developing personality of the young students through effective learning.**
- **Developing skill of the students to move ahead towards their career building.**

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**THE COLLEGE I.Q.A.C. OFFICE**

### **3. MEMBERS**

1. Dr.Goutam Kumar Jena, Principal-Chairperson
2. Sri Bimalendu Patnaik, Head, English-Coordinator.
3. Sri Avimanyu Moharana, Administrative Bursar
4. Dr.Sarita Sethy, Member - Arts Stream.
5. Dr. Sanjit Mohanty - Member – Science Stream.
6. Dr. Bhagyadhar Nayak - Member - Commerce Stream.
7. Sri Basanta Kumar Nayak - Member from Management.
8. Sri Braja Kishor Swain, Academic Bursur – Member.
9. Sri Pabitra Mohan Mahala, Head, Economics – Member.
- 10.Sri Pramod Kumar Khandai, Head, Sociology – Member.
- 11.Sri. Satyabrata Prusty,Senior Lecturer in Education– Member
12. Sri. Biranchi Narayan Sahoo, Nominee from Local Society.
- 13.Naziyah Firdous - Nominee from Student.
- 14.Sri Keshab Chandra Sahoo - Nominee from Alumini.
- 15.Dr. Ambika Tripathy - Nominee from Employer.

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#### 4. PEER TEAM REPORT

<b>PEER TEAM REPORT ON INSTITUTIONAL ACCREDITATION OF</b> <b>Place :    Pin: -    State:</b>	
<b>Section I: GENERAL</b>	<b>Information</b>
<b>1. Name &amp; Address of the Institution:</b>	<b>BISHNU SAMANTARAY COLLEGE, AT-NUAHAT,P.O-ARAKHPUR,VIA- SUNGUDA,DIST-JAIPUR,ORISSA</b>
<b>2. Year of Establishment:</b>	<b>1980</b>
<b>3. Current Academic Activities at the Institution (Numbers):</b>	
• <b>Departments/ Centres:</b>	<b>08+05(Under Self Finance)</b>
• <b>Programmes/ Courses offered:</b>	<b>B.A,B.com,B.Sc</b>
• <b>Permanent Faculty Members:</b>	<b>19</b>
• <b>Permanent Support Staff:-</b>	<b>08</b>
• <b>Students:</b>	<b>528</b>
<b>4. Three major features in the institutional Context (As perceived by the Peer Team):</b>	<b>1.AFFILIATED CO-EDUCATIONAL INSTITUTION 2. LOCATED IN RURAL AREA CATERING TO MARGINALISED GROUPS OF SOCIETY 3.PREDOMINATED BY FEMALE STUDENTS</b>
<b>5. Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):</b>	<b>30<sup>TH</sup> &amp; 31<sup>ST</sup> JULY 2018</b>
<b>6. Composition of the Peer Team which undertook the on- site visit:</b>	
<b>Chairman:</b>	<b>DR.R. PRASAD</b>
<b>Member Co-ordinator :</b>	<b>PRF. J.P. PACHAURI</b>
<b>Member :</b>	<b>DR.N.S. NIKAM</b>
<b>NAAC Co-ordinator:</b>	<b>Dr. A.V. Prasad, Assistant Adviser, NAAC</b>

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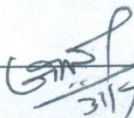
## **Section II: CRITERION WISE ANALYSIS**

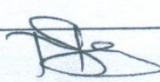
Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

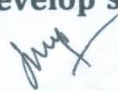
<b>Criterion 1 – Curricular Aspects</b> <b>(Key Indicator and Qualitative Metrics (Q<sub>1</sub>M) in Criterion I)</b>	
<b>1.1.</b>	<b>Curricular Planning and Implementation :</b>
<b>1.1.1</b> <b>Q<sub>1</sub>M</b>	The institution ensures effective curriculum delivery through a well planned and documented process
<b>1.2</b>	<b>Academic Flexibility:</b>
<b>1.3</b>	<b>Curriculum Enrichment:</b>
<b>1.3.1</b> <b>Q<sub>1</sub>M</b>	Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum
<b>1.4</b>	<b>Feedback System:</b>

### **Qualitative analysis of Criterion I (300 to 500 words)**

.Bishnu Samantaray College is affiliated to Utkal University, Bhubaneswar, Odisha. The syllabus framed by the University for different subjects are implemented in the college . College teachers plan their subject syllabus for teaching throughout the year at the beginning of the academic year which is scrutinised by the principal. The college caters to the educational needs of the students from rural area. Students from SC/ST/OBC & Minority groups are also benefitted by the teaching activity. It is encouraging to note that number of girl students is significantly more than boy students in the college. Most of the students are from first learner generation of neighbouring society. The college insures effective implementation of syllabus and observes the completion of syllabus in time. College has not started any add-on programmes to enrich the curriculum. The institution is yet to initiate action towards sensitising students on cross cutting issues related to gender ,environment, sustainability & professional ethics. The feedback is obtained from the students but not analyzed and used for effective curriculum activity. The college is giving admission to B.Sc. course in Physics, Chemistry ,Maths, Zoology & Botany under self finance mode from this year(2018-19). However, the college has yet to appoint regular faculty to teach science students and develop science laboratory as per requirement.

  
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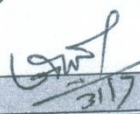

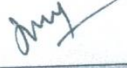






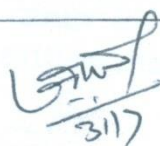
**Criterion 2 – Teaching-Learning and Evaluation  
(Key Indicator and Qualitative Metrics (Q<sub>i</sub>M) in Criterion II)**

<b>2.1</b>	<b>Student Enrolment and Profile:</b>
<b>2.2</b>	<b>Catering to Student Diversity:</b>
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners
Q <sub>i</sub>	
M	
<b>2.3</b>	<b>Teaching-Learning Process:</b>
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
Q <sub>i</sub>	
M	
2.3.4	Innovation and creativity in teaching-learning
Q <sub>i</sub>	
M	
<b>2.4</b>	<b>Teacher Profile and Quality:</b>
<b>2.5</b>	<b>Evaluation Process and Reforms:</b>
2.5.1	Reforms in Continuous Internal Evaluation(CIE) system at the institutional level
Q <sub>i</sub>	
M	
2.5.2	Mechanism of internal assessment is transparent and robust in terms of frequency and variety
Q <sub>i</sub>	
M	
2.5.3	Mechanism to deal with examination related grievances is transparent, time-bound and efficient
Q <sub>i</sub>	
M	
2.5.4	The institution adheres to the academic calendar for the conduct of CIE
Q <sub>i</sub>	
M	
<b>2.6</b>	<b>Student Performance and Learning Outcomes:</b>
2.6.1	Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed on website and communicated to teachers and students
Q <sub>i</sub>	
M	
2.6.2	Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution
Q <sub>i</sub>	
M	
<b>2.7</b>	<b>Student Satisfaction Survey:</b>

**Qualitative analysis of Criterion II (300 to 500 words)**

The admission process to various programmes is undertaken through student academic management system as per the guidelines of Govt. Of Odisha. The entire process is through e-admission process which ensures transparency. State Govt. rules of reservation are observed at the time of admission of the students. Academic calendar is prepared well in advance and adhered to. The teachers prepare individual lesson plans and are scrutinised by the Principal. Monthly tests are conducted by respective departments and examination section. Evaluation process followed by the college relates to the one prescribed by the University which is 20% by internal assessment & 80% by external assessment. The learning experience is limited to the traditional lecture & black board method. Out of total faculty 4 are P.hD & 7 are M.Phil degree holders. Some of them have published research papers in their respective subject journals. The Principal is renowned author and Poet in Odia and state awardee for his work in Odia literature. Examination related grievances received from the students are forwarded to the University. However a structured mechanism to state the learning outcomes and monitor the student progress against these learning outcomes needs to be developed. College is not having specific programme for slow and advanced learners



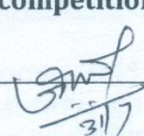
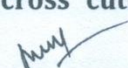


**Criterion 3 – Research, Innovations and Extension  
(Key Indicator and Qualitative Metrics (Q<sub>1</sub>M) in Criterion III)**

<b>3.1</b>	<b>Resource Mobilization for Research</b>
<b>3.2</b>	<b>Innovation Ecosystem</b>
<b>3.2.1</b> <b>Q<sub>1</sub>M</b>	Institution has created an eco system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge
<b>3.3</b>	<b>Research Publications and Awards</b>
<b>3.4</b>	<b>Extension Activities</b>
<b>3.4.1</b> <b>Q<sub>1</sub>M</b>	Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years
<b>3.5</b>	<b>Collaborations:</b>

**Qualitative analysis of Criterion III (300 to 500 words)**

The college doesn't have any research facility as being an under graduate college, however few of the faculty members have published research papers in their subject journals. The college is yet to take up research projects either through internal or external funding agencies. Interdepartmental seminars are organised by the college for the transfer of knowledge. Two N.S.S units of the college (Boys & Girls) with 100 volunteers are engaged in various activities like health camp, Swachach Bharat Abhijan, Blood donation camp & Tree plantation. Students also participate in cultural competition on cross cutting issues.

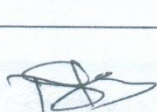
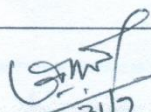


**Criterion 4 – Infrastructure and Learning Resources**  
**(Key Indicator and Qualitative Metrics (Q<sub>i</sub>M) in Criterion IV)**

<b>4.1</b>	<b>Physical Facilities:</b>
<b>4.1.1</b> Q <sub>i</sub> M	The institution has adequate facilities for teaching - learning viz., classrooms, laboratories, computing equipment, etc
<b>4.1.2</b> Q <sub>i</sub> M	The institution has adequate facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.,) and cultural activities
<b>4.2</b>	<b>Library as a Learning Resource:</b>
<b>4.2.1</b> Q <sub>i</sub> M	Library is automated using Integrated Library Management System (ILMS)
<b>4.2.2</b> Q <sub>i</sub> M	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment
<b>4.3</b>	<b>IT Infrastructure:</b>
<b>4.3.1</b> Q <sub>i</sub> M	Institution frequently updates its IT facilities including Wi-Fi
<b>4.4</b>	<b>Maintenance of Campus Infrastructure:</b>
<b>4.4.2</b> Q <sub>i</sub> M	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Qualitative analysis of Criterion IV (300 to 500 words)**


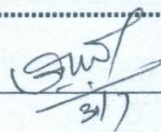

The college is having sufficient class rooms, One smart class room, with LCD facility, Examination room, Library, girls common room ,Canteen,Sports section. Six computers are available for the use of the students. All the activities in the campus are monitored by the principal through CC TV. Wi.fi facility is available in IQAC office, Admin office,principal office & Library. IQAC office is maintained properly. The library consists of 5658 books, eleven periodicals and four news papers. Research Journals are yet to be made available in the library. The library automation process is under process. A spacious Principal room & a staff room is also available. A Large number of students come from nearby rural area and are keen to participate in games and sports and suggest that these facilities may be provided to them by the college . The maintenance of the campus is done by hiring the local labours as and when required. Hostel for boys and girls is to be provided which is needed by the students.




<b>Criterion 5 - Student Support and Progression</b> <b>(Key Indicator and Qualitative Metrics (Q<sub>1</sub>M) in Criterion V)</b>	
<b>5.1</b>	<b><i>Student Support</i></b>
<b>5.2</b>	<b><i>Student Progression</i></b>
<b>5.3</b>	<b><i>Student Participation and Activities:</i></b>
<b>5.3.2</b>	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution
<b>Q<sub>1</sub>M</b>	
<b>5.4</b>	<b><i>Alumni Engagement:</i></b>
<b>5.4.1</b>	The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years
<b>Q<sub>1</sub>M</b>	


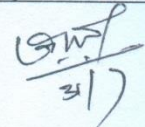

<b><i>Qualitative analysis of Criterion V (300 to 500 words)</i></b>
<p>College publishes prospectus which includes all the information before admission starts. Academic calendar is also prepared for the students. College is having Students Union. The President and secretary are elected through democratic system. The students council identifies the students problems and issues and helps the college administration through meetings and effective dialogues. College has a small computer lab having six computers to provide basic knowledge. Scheduled Caste, Scheduled Tribe, Other Backward Class and students belonging to economically backward class receive scholarship from Government. Girl students are also benefitted by giving exemption in their tuition fees. College magazine "The PAHACHA" is published in every year where the students exhibit their literary creativity. Alumnae association exist but is not formally registered. The college has grievance redressal cell and Anti Sexual Harassment cell to resolve the issues pertaining to their problems.</p> <p>.....</p> <p>.....</p>



**Criterion 6 – Governance, Leadership and Management  
(Key Indicator and Qualitative Metrics (Q<sub>1</sub>M) in Criterion VI)**

<b>6.1</b>	<b><i>Institutional Vision and Leadership:</i></b>
<b>6.1.1 Q<sub>1</sub>M</b>	The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution
<b>6.1.2 Q<sub>1</sub>M</b>	The institution practices decentralization and participative management
<b>6.2</b>	<b><i>Strategy Development and Deployment:</i></b>
<b>6.2.1 Q<sub>1</sub>M</b>	Perspective/Strategic plan and deployment documents are available in the institution
<b>6.2.2 Q<sub>1</sub>M</b>	Organizational structure of the Institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism
<b>6.2.4 Q<sub>1</sub>M</b>	Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions
<b>6.3</b>	<b><i>Faculty Empowerment Strategies:</i></b>
<b>6.3.1 Q<sub>1</sub>M</b>	The institution has effective welfare measures for teaching and non-teaching staff
<b>6.3.5 Q<sub>1</sub>M</b>	Institution has Performance Appraisal System for teaching and non-teaching staff
<b>6.4</b>	<b><i>Financial Management and Resource Mobilization:</i></b>
<b>6.4.1 Q<sub>1</sub>M</b>	Institution conducts internal and external financial audits regularly
<b>6.4.3 Q<sub>1</sub>M</b>	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
<b>6.5</b>	<b><i>Internal Quality Assurance System:</i></b>
<b>6.5.1 Q<sub>1</sub>M</b>	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
<b>6.5.2 Q<sub>1</sub>M</b>	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms
<b>6.5.5 Q<sub>1</sub>M</b>	Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)

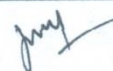
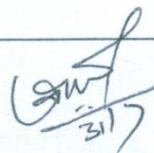





**Quantitative analysis of Criterion VI (300 to 500 words)**

The management of the college is nominated by the state Govt. The vision of the college management is mainly to literate the educationally backward youth and sensitise students for their development and better opportunities in their life. Frequent meetings of management are held to get administrative and academic feed back for the overall development of the college. The perspective plan documents are yet to be developed and deployed. Various committees are formed i.e. Anti ragging, Library, Time table, IQAC etc. The meeting of these committees are need based. Welfare measures initiated by the management/college are not evident however teachers are provided duty leave to attend seminar, conference, orientation course and refreshers course without any financial assistance. Faculty submit appraisal forms at the end of each academic year. The major grant is received from Government for salary. The audit of the income and expenditure is regularly done by the Govt. Agencies. College doesn't have any effort for the mobilisation of funds from various sources. IQAC is formed in 2014 having sufficient infrastructure but needs drastic improvement in contributing to the process of quality assurance and enhancement.

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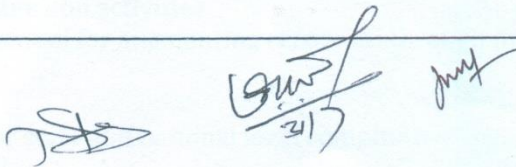


<b>Criterion 7 – Institutional Values and Best Practices</b>
<b>(Key Indicator and Qualitative Metrics (QIM) in Criterion VII)</b>
<b><i>Institutional Values and Social Responsibilities:</i></b>
<b><i>Gender Equity</i></b>
Institution shows gender sensitivity in providing facilities such as: <ul style="list-style-type: none"> <li>a) Safety and Security</li> <li>b) Counselling</li> <li>c) Common Room</li> </ul>
<b><i>Environmental Consciousness and Sustainability</i></b>
Waste Management steps including: <ul style="list-style-type: none"> <li>• Solid waste management</li> <li>• Liquid waste management</li> <li>• E-waste management</li> </ul>
Rain water harvesting structures and utilization in the campus
Green Practices <ul style="list-style-type: none"> <li>• Students, staff using <ul style="list-style-type: none"> <li>a) Bicycles</li> <li>b) Public Transport</li> <li>c) Pedestrian Friendly roads</li> </ul> </li> <li>• Plastic-free campus</li> <li>• Paperless office</li> <li>• Green landscaping with trees and plants.</li> </ul>
<b><i>Differently abled (Divyangjan) friendliness</i></b>
<b><i>Inclusion and Situatedness</i></b>
<b><i>Human Values and Professional Ethics</i></b>
Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.
The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions
<b><i>Best Practices:</i></b>
Describe at least two institutional best practices (as per NAAC format)



**Qualitative analysis of Criterion VII (300 to 500 words)**

The College has facilities for gender sensitivity. About 60% girl students have taken admission to the college. College is providing necessary safety and security to the students in the campus. College is having separate common room for girls with necessary facilities, however sanitary napkins need to be provided to the girls free of cost as and when required. Waste management system is not visible in campus. The college has done plantation in the campus by the help of NSS & YRC volunteers. National festivals, death & birth anniversaries of local leaders are celebrated and commemorated in the college regularly. College needs to start academic and administrative audit (AAA) system to facilitate transparency in academic & administrative functioning. The college is yet to identify few best practices that are noteworthy so that their presence is felt to the society.



**Section III: OVERALL ANALYSIS** based on *Institutional Strengths, Weaknesses, Opportunities & Challenges (SWOC) (300 to 500 words)*

**STRENGTH**

1. Sufficient land for future development
2. Sincere and dedicated staff
3. well disciplined students
4. Dynamic leadership

**WEAKNESSES**

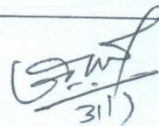
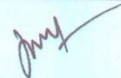
1. Insufficient ICT facilities
2. Lack of research projects and publications.
3. Limited staff development activities
4. Inadequate funding recourse.
5. Lack of collaboration with other institutions and Industries.

**OPPORTUNITIES**

1. Scope to start post- graduate classes.
2. Orienting the faculty to new and noble teaching methodology.
3. Scope for need based extension activities.
4. Utilisation of faculty potential for augmenting recourses through funded research.

**CHALLENGES**

1. Training for students for state and national level competitive examinations..
2. Improving English and communication skills considering a large number of Odia medium students.
3. Motivating faculty to undertake minor & major research projects from funding agencies.
4. Motivate the faculty for organising national level seminar and conferences.

  
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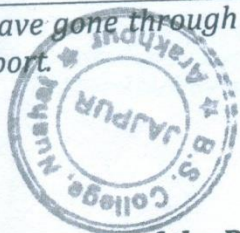


#### Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language)  
(It is not necessary to indicate all the ten bullets)

1. Proper prospective plan need to be developed and implemented.
2. Career oriented value added and skill oriented courses of local relevance needs to be started.
3. Encourage faculty to undertake minor and major research projects from the different funding agencies.
4. ICT enabled teaching learning process need to be developed.
5. Encourage faculty to attend and to organise seminars, conferences and workshops.
6. Efforts to be made to impart soft skill including English communication skill.
7. Alumuni association be formalised to mobilise funds and land support towards the development of the college.
8. Coaching for competitive Exams. need to be activated.
9. Transport and hostel facilities need to be created for the students.
10. Placement cell is to be established and activated.

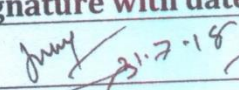
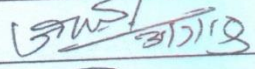
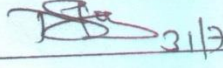
I have gone through the observations of the Peer Team as mentioned in this report.



Signature of the Head of the Institution

Principal  
Seal of the Institution  
Nuahat, Arakhanur, Jaipur

Signatures of the Peer Team Members:

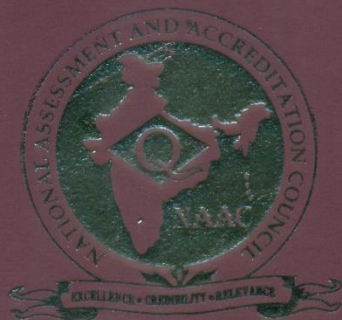
Sr.No.	Name		Signature with date
1	Dr.R. Prasad	Chairperson	 21.7.18
2	Prof.J.P. Pachauri	Member Co-ordinator	 21/7/18
3	Dr.N.S. Nikam	Member	 21/7/18
	Dr.A.V Prasad	NAAC Co-ordinator	

Place:

Date:



## 5. CERTIFICATE OF ACCREDITATION

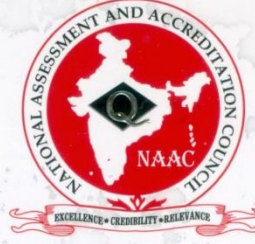


*Certificate of Accreditation*

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**NAAC**

*for Quality and Excellence in Higher Education*



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

An Autonomous Institution of the University Grants Commission

# *Certificate of Accreditation*

*The Executive Committee of the  
National Assessment and Accreditation Council  
on the recommendation of the duly appointed*

*Peer Team is pleased to declare the*

*Bishnu Samantaray College*

*Nuahat, Arakhpur, Dist. Jajpur, affiliated to Utkal University, Orissa as*

*Accredited*

*with CGPA of 1.78 on seven point scale*

*at C grade*

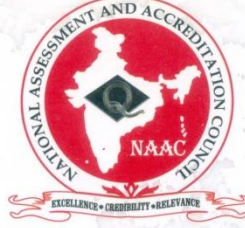
*valid up to August 15, 2023*

*Date : August 16, 2018*



*Director*





## राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

An Autonomous Institution of the University Grants Commission

# Quality Profile

Name of the Institution : Bishnu Samantaray College

Place : Nuahat, Arakhpur, Dist. Jajpur, Orissa

Criteria	Weightage ( $W_i$ )	Criterion-wise Weighted Grade Point ( $Cr\ WGP_i$ )	Criterion-wise Grade Point Averages ( $Cr\ WGP_i / W_i$ )
I. Curricular Aspects	085	165	1.94
II. Teaching-Learning and Evaluation	340	790	2.32
III. Research, Innovations and Extension	113	145	1.28
IV. Infrastructure and Learning Resources	099	229	2.31
V. Student Support and Progression	120	117	0.98
VI. Governance, Leadership & Management	094	153	1.63
VII. Institutional Values and Best Practices	100	096	0.96
<b>Total</b>	$\sum_{i=1}^7 W_i = 951$	$\sum_{i=1}^7 (Cr\ WGP_i) = 1695$	

$$\text{Institutional CGPA} = \frac{\sum_{i=1}^7 (Cr\ WGP_i)}{\sum_{i=1}^7 W_i} = \frac{1695}{951} = \boxed{1.78}$$

Grade = C



Date : August 16, 2018

  
Director

- This certification is valid for a period of Five years with effect from August 16, 2018
- An institutional CGPA on seven point scale in the range of 3.51 - 4.00 denotes A" grade, 3.26 - 3.50 denotes A' grade, 3.01 - 3.25 denotes A grade, 2.76 - 3.00 denotes B" grade, 2.51 - 2.75 denotes B' grade, 2.01 - 2.50 denotes B grade, 1.51 - 2.00 denotes C grade
- Scores rounded off to the nearest integer



## **SECTION-B**

### **IQAC MEETINGS:**

### **RESOLUTIONS/STEPS TAKEN**

**MEETING No. 01**

**DATE:-.18.02.2015**

#### **Members Present:-**

- 1-Prof. Avimanyu Moharana**
- 2-Prof. Bimalendu Patnaik**
- 3-Prof. Braja Kishore Swain**
- 4-Prof. Satyabrata Prusty**
- 5-Prof. Pramod Kumar Khandai**
- 6-Prof. Basanta Kumar Nayak**
- 7-Prof. Satrujit Das**
- 8-Prof. Pramod Kumar Samal**

#### **Proceeding**

The first meeting of the I.Q.A.C.(Internal Quality Assurance Cell) was held in the office of the Principal at 2-30 P.M. on dt. 18.02.2015.

Principal Dr. Goutam Kumar Jena Presided over the meeting. He welcomed all the members of the Cell for a new beginning, explained the importance of the quality enhancement of both teachers and learners and appealed to all the members to work sincerely for this noble cause.

Sj. Avimanyu Moharana, Reader in Education and Director of the Cell, analysed the details of the functions of the IQAC in promoting the Quality of teaching and learning as per the norms laid down by the UGC (University Grants Commission) and its necessity for accreditation.

#### **Resolutions**

The Cell emphasized on Quality teaching and learning and undertook the following plans for implementation of the same.

- (a) LCD and projector added teaching and learning.
- (b) Computer Education.
- (c) Group Discussion.
- (d) Awareness Programme.
- (e) Use of Library by staff and Students.
- (f) Use of Smart Class room to facilitate projector added teaching and learning.

- (g) Use of Reading Room to facilitate reading and research for staff and students.
- (h) To allot a room to hold the office of IQAC.
- (i) Utilisation of the allotted funds as per the UGC norms.
- (j) Reformation of the Examination system by holding unit tests.
- (k) Up-gradation and automation of Library, purchase of New Books and subscription of new journals.
- (l) Purchase of office equipments, stationary and other items related ICTS Communication as early as possible.
- (m) Organisation of Seminar for the Department of Odia, English, History, Political Science and Economics.
- (n) Organisation of literary completions and cultural activities.
- (o) Providing financial assistance to poor and meritorious students through SSG fund.
- (p) Holding of meetings of PTA.
- (q) Holding of meetings with Alumni and other stake holders of the college.
- (r) Beautification of campus.
- (s) Study tour of various Departments.

The meeting ended with vote of thanks to the chair.

Dr. G.K. Jena,  
Principal



**Members Present:-**

- 1-Prof. Avimanyu Moharana**
- 2-Prof. Bimalendu Patnaik**
- 3-Prof. Braja Kishore Swain**
- 4-Prof. Satyabrata Prusty**
- 5-Prof. Pramod Kumar Khandai**
- 6-Prof. Basanta Kumar Nayak**
- 7-Prof. Satrujit Das**
- 8-Prof. Pramod Kumar Samal**

**Proceeding**

The Second meeting of the I.Q.A.C.(Internal Quality Assurance Cell) was held in the office of the Principal at 2-30 P.M. on dt. 28.06.2015.

Principal Dr. Goutam Kumar Jena Presided over the meeting and welcomed all the members of the Cell.

**Resolutions/Steps Taken**

- 1-The resolutions of the 1<sup>st</sup> meeting were read and confirmed.
- 2-As per the decision, units tests for +3 IInd Year & +3 IIIrd Year Arts Students were conducted on 20.06.2015. It is found that students are doing well in all subjects appeared by them.  
The cell decided to conduct the 2<sup>nd</sup> unit test in the month of August 2015.
- 3-The Cell decided to purchase computer and other related equipments to promote computer education.
- 4-It was decided to instruct Prof. Satyabrata Prusty Programme Office NSS to hold different external activities like Health camp, Blood Donation Camp, World Literary Day to observe Constitution Day etc.
- 5-Prof. Bimalendu Patnaik, Reader in English, Sj. Pradeep Kumar Baral, Lect in Odia and Miss Madhusmita Swain, Lect in English are instructed to conduct group discussions with the students.
- 6-As per the resolution, library Books were purchased in the month of March and May 2015 to facilitate reading and research.

The meeting ended with vote of thanks to the chair.

Dr. G.K. Jena,  
Principal

**MEETING No.- 3**

**DATE:-29.09.2015**

**Members Present:-**

- 1-Prof. Avimanyu Moharana**
- 2-Prof. Bimalendu Patnaik**
- 3-Prof. Braja Kishore Swain**
- 4-Prof. Satyabrata Prusty**
- 5-Prof. Pramod Kumar Khandai**
- 6-Prof. Basanta Kumar Nayak**
- 7-Prof. Satrujit Das**
- 8-Prof. Pramod Kumar Samal**

**Proceeding**

The meeting of the I.Q.A.C.(Internal Quality Assurance Cell) was held in the office of the Principal at 2-30 P.M. on dt. 29.09.2015.

Principal Dr. Goutam Kumar Jena Presided over the meeting and welcomed all the members of the Cell.

Sj. Avimanyu Moharana, Reader in Education and IQAC analysed the details of the resolutions of the last meeting.

All the resolutions of the last meeting were read and confirmed..

**Resolutions/Steps Taken**

- 1-As per the resolutions of the 2<sup>nd</sup> meeting Units tests for +3 IInd Year & +3 IIIrd Year Arts classes were held in the month of Nov-2015. It was observed that the performance of the students is satisfactory.
  - 2-The Examination section was instructed to conduct the next Unit test in the month of January 2016.
  - 3-As per the resolution, the library was automated and it has become easier to issue books to the Students as per their demand. It is also resolved that the Students can take Six Nos of Books in a month and have to return within 30days for other beneficiary.
  - 4-All the HODs are instructed to conduct their Departmental Seminars by the end of January 2016.
  - 5-Prof. Satyabrata Prusty, Lect. in Education is requested to conduct literary competitions in the month of December 2015, along with other extension activities .
  - 6-Prof. Pramod Kumar Khandai, Lect. in Sociology and in charge of SSG is instructed to take necessary steps to provide financial Assistance to poor and meritorious students.
  - 7-Prof. Narayan Chandra Muduli, Lect. in History and Prof. Santanu Kumar Routray, Lect. in Sociology are instructed to make arrangements for parents teacher meeting.
  - 8-Prof. Braja Kishore Swain, Lect in Political Science is instructed to arrange meeting with Alumni and stake holders of the college.
  - 9-As per the Beautification of campus the Garden was renewed with fresh & elegant look.
- The meeting ended with vote of thanks to the chair.

Dr. G.K. Jena,  
Principal



**Members Present:-**

- 1-Prof. Avimanyu Moharana
- 2-Prof. Bimalendu Patnaik
- 3-Prof. Braja Kishore Swain
- 4-Prof. Satyabrata Prusty
- 5-Prof. Pramod Kumar Khandai
- 6-Prof. Basanta Kumar Nayak
- 7-Prof. Satrujit Das
- 8-Prof. Pramod Kumar Samal

**Proceeding**

Members of the I.Q.A.C sat for a meeting in the office of the Principal at 11 on 30.12.2015. Dr. Goutam Kumar Jena, Principal Presided over the meeting .

**Resolutions/Steps Taken**

- 1-The Smart Class Room is well furnished with LCD and projector. The department teachers are advised to make necessary slides to teach the syllabus allotted subjects to the students. The slide cost will be borne by the authority.
- 2-The members of IQAC appealed the Principal to arrange necessary items for teaching of computer Education as early possible.
- 3-Group discussions were held by the 2<sup>nd</sup> & 3<sup>rd</sup> yr Arts Students with the assistance of Prof. B. Patnaik and Prof. P.K. Baral.
- 4-The Cell decided to make necessary arrangement for study tour of different Honours Honours & Pass students referring to their course subject .
- 5-IQAC office equipments were purchased in the month of Nov-2015.
- 6-Once again the HODs of all departments were instructed by the Principal to uphold the Seminars in time by January 2016.
- 7-It is the matter of Pleasure that the cultural activities were conducted by the In-charge professors in time.
- 8-Beautification of Garden was done in time, with colourful flowers and a fountain at the centre which made the members glad.

The meeting ended with vote of thanks to the chair.

Dr. G.K. Jena,  
Principal

**Members Present:-**

- 1- Prof. Avimanyu Moharana
- 2- Prof. Bimalendu Patnaik
- 3- Prof. Braja Kishore Swain
- 4- Prof. Satyabrata Prusty
- 5- Prof. Pramod Kumar Khandai
- 6- Prof. Basanta Kumar Nayak
- 7- Prof. Satrujit Das
- 8- Prof. Pramod Kumar Samal

**Proceeding**

Member of the IQAC Sat for a meeting in the office of the Principal at 2 P.M on 01.02.2016

Dr.Goutam Kumar Jena, Principal, presided over the meeting.

**Resolutions/Steps Taken**

1. The resolutions of the last meeting were read and confirmed.
2. All HODs were advised to take doubt clearing classes once in a week for at least 2 hours to clear the doubts as per the syllabus till commencement of Annual Exam.
3. It is resolved that the Unit Test/Month by Examination should be continued as per the need till Annual Exam started.
4. All HODs were advised to organise their faculty members to convince the students for computer literacy as it is required for NAAC.
5. It is resolved that steps would be taken to intimate the Guardians/Parents of the students about the attendance and performance of their last examination after publication of University Exam Result.
6. As per the previous resolution Prof. N.C. Muduli, Prof. S.K. Routray and Prof. B.K. Swain conducted meetings with Parents and with Alumni members.

The meeting ended with vote of thanks to the chair.

Dr. G.K. Jena,  
Principal



**Members Present:-**

- 1- Prof. Avimanyu Moharana
- 2- Prof. Bimalendu Patnaik
- 3- Prof. Braja Kishore Swain
- 4- Prof. Satyabrata Prusty
- 5- Prof. Pramod Kumar Khandai
- 6- Prof. Basanta Kumar Nayak
- 7- Prof. Pramod Kumar Samal

**Proceeding**

Member of the IQAC Sat for a meeting in the office of the Principal at 11 A.M on 11.07.2016

Principal Dr.Goutam KumarJena, presided over the meeting.

**Resolutions/Steps Taken**

The following resolutions were taken in the meeting.

- a- The resolution of the last meeting were read and confirmed.
- b- The HODs were asked to instruct their faculty members to encourage the students to use the Reading Room and attend doubt-clearing classes more in number.
- c- Computer instructors were advised to encourage the students to take the benefit of computer classes more in number.
- d- It was also decided to collect feed-backs from the students about reading room and class-room teaching.

The meeting ended with a vote to the chair.

Dr. G.K. Jena,  
Principal

**Members Present:-**

- 1- Prof.Avimanyu Moharana
- 2- Prof.Bimalendu Patnaik
- 3- Prof.Braja Kishore Swain
- 4- Prof.Satyabrata Prusty
- 5- Prof.Pramod Kumar Khandai
- 6- Prof.Basanta Kumar Nayak
- 7- Prof.Pramod Kumar Samal

**Proceeding**

Member of the IQAC Sat for a meeting in the office of the Principal at 2 P.M on 07.10.2016

Dr.Goutam KumarJena, Principal ,presided over the meeting.

There was a discussion on the new examination pattern under CBCS as well as the problems of teaching and learning.

**Resolutions/Steps Taken**

The following resolutions were taken in the meeting.

- 1- Resolutions of the last meeting were read and confirmed.
- 2- All HODs will take note that the internal Assessment under the newly introduced semester system shall be held as per the marks distributed by the University in their concerned subjects and all students will be made well acquainted with the question pattern.
- 3- It was decided to hold the 1<sup>st</sup> internal Assessment (for first Semester Exam) in December – 2016.
- 4- As per resolutions, (feed-backs were collected from the students).
- 5- Keeping in view, the comprehensive problems and doubts of the students, it was decided that each teacher will take doubt-clearing classes in their assigned subjects at least once in a week.
- 6- It was also resolved to acquaint the under-graduate students with ICT Course.
- 7- All the members were instructed to encourage the students to get themselves enrolled for the newly designed ICT Course.

The meeting ended with thanks of the members.

Dr. G.K. Jena,  
Principal



**Members Present:-**

- 1- Prof.Avimanyu Moharana
- 2- Prof.Bimalendu Patnaik
- 3- Prof.Braja Kishore Swain
- 4- Prof.Satyabrata Prusty
- 5- Prof.Pramod Kumar Khandai
- 6- Prof.Basanta Kumar Nayak
- 7- Prof.Pramod Kumar Samal

**Proceeding**

A meeting of the IQAC was held in the office of the Principal at 2 P.M on 28.12.2016  
Dr.Goutam Kumar Jena, Principal ,Presided over the meeting.

**Resolutions/Steps Taken**

The following resolutions were taken in the meeting.

- (a) Resolutions of the previous meeting were read and confirmed.
- (b) As per previous resolution, departmental seminars were conducted by the Heads of Odia, English, Political Science and History.
- (c) The Computer Instructor Smt. Rashmi produced the attendance register of ICT course. The members showed satisfaction over the attendance of the students.
- (d) It was decided to hold the 1<sup>st</sup> Internal Assessment (for first Semester Exam) in December-2016
- (e) It was decided to hold theory and practical classes for the students twice in a week for each class.
- (f) It was decided to hold an exam on the computer course once in every three months.
- (g) The Principal directed all the teachers to do computer course within six months and produce certificates to that effect.

The meeting ended with thanks of the members.

Dr. G.K. Jena,  
Principal

**Members Present:-**

- 1-Prof. Avimanyu Moharana
- 2-Prof. Bimalendu Patnaik
- 3-Prof. Braja Kishore Swain
- 4-Prof. Satyabrata Prusty
- 5-Prof. Pramod Kumar Khandai
- 6-Prof. Basanta Kumar Nayak
- 7- Prof. Pramod Kumar Samal

**Proceeding**

A meeting of the IQAC was held in the office of the Principal at 2 P.M. on 07.10.2016.  
The Proceeding were made as follows.

**Resolutions/Steps Taken**

The following resolutions were taken in the meeting.

- 1-The Principal instructed all the Heads of Departments to go through the new CBCS Syllabus introduced by the University carefully and prepare the students for the semester pattern of exam.
- 2-All the HODs were advised to see the feed-backs of the students for the semester pattern of exam.
- 3-All HODs were directed to maintain their plan and progress register regularly and keep it up to date by the end of February.
- 4-A bar-code printer was purchased to barcode all the books in the library.
- 5-As per resolution feedbacks were collected were collected from the students using Reading room.
- 6-Keeping in view the demand of the library users it was decided to make the Reading Room spacious and more lighted.
- 7-It was decided to hold an Awareness programme on Women Empowerment by the end of Novemer2017.

The meeting ended with vote of thanks to the chair.

Dr. G.K. Jena,  
Principal

**OFFICE OF THE PRINCIPAL, BISHNU SAMANTARAY DEGREE COLLEGE,  
NUAHAT ARAKHAPUR, JAIPUR**

**Meeting No.-10**

**Date-20.08.2018**

A meeting of the IQAC was held in the office of the IQAC on 20/08/2018 at 2.30 P.M Principal Dr. Goutam Kumar Jena presided over the meeting. The following members were present in the meeting.

**Members Present.**

1. Sri. A.Moharana
2. Sri. B.Pattnaik
3. Sri. B.K.Swain
4. Sri. P.K.Khandai
5. Sri. S.B.Prusty
6. Sri. S.Hembram

It was a felicitation meeting after the college was accredited by NAAC with 'C' grade on 16.08.2018. The members expressed their joy on NAAC Accreditation and their gratitude for NAAC and the Peer team members for accreditation.

The members also thanked Principal Dr. Jena for being the sole architect behind the achievement.

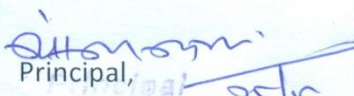
The principal Dr. Jena, on the other hand, thanked the NAAC Co-ordinator, IQAC members Governing Body, NAAC and all the staff of the college for their help, co-operation and hard work, to achieve this rare distinction.

It was decided to call for a general staff meeting for felicitation.

It was also resolved that all the members will still work with more responsibilities and continuous efforts to promote the quality teaching and learning even more, to work on those areas which have not fetched good marks by NAAC.

The Principal too appealed to all the members to give more time and efforts so as to get better grade from NAAC for the next cycle.

Finally the meeting ended with thanks to the chair.

  
Principal,  
B.S.College, Nuahat, Jaipur  
Nuahat, Arakhpur, Jaipur



**OFFICE OF THE PRINCIPAL, BISHNU SAMANTARAY DEGREE COLLEGE,  
NUAHAT ARAKHAPUR, JAJPUR**

**Meeting No.-11**

**Date-28.11.2018**

**Members Present.**

1. Sri. A.Moharana
2. Sri. B.Pattnaik
3. Sri. B.K.Swain
4. Sri. P.K.Khandai
5. Sri. S.B.Prusty
6. Sri. S.Hembram

**Proceeding**

The meeting of the IQAC was held in the office of the Principal at 2.00 P.M on 28.11.2018.

Dr. Goutam Kumar Jena Principal presided over the meeting.

- (a) The previous resolutions were read and confirmed and the follow resolutions were taken the meeting.
- (b) The Principal welcomed to all members and congratulations about the success of the college for accreditation for NAAC.
- (c) As per the new guide line of UGC and accreditation in NAAC, the information of the IQAC team was done as follows.

1. Chair Person - Dr. Goutam Kumar Jena, Principal
  2. Teachers to Represent.
    - 1) Sri.B.Pattanaik, Co-Ordinator IQAC
    - 2) Sri.P.K.Khandai
    - 3) Sri.S.B.Prusty.
    - 4) Sri P. M. Mahala
    - 5) Dr.Sarita Sethy
    - 6) Dr.Sanjit Kumar Mohanty
    - 7) Dr. Bhagyadhar Nayak
  3. One member from management - Sri Basant Kumar Nayak.
  4. Senior Administrative Officers
    - 1) Sri. Avimanyu Moharana
    - 2) Sri. B.K. Swain
  5. Nominees
    - 1) Local Society - Sri Biranchi Narayan Sahoo
    - 2) Student - Naziyah Firdous
    - 3) Alumni – Sri Keshab Chandra Sahoo
  6. Employer's Nominee- Dr. Ambika Tripathy.
- (d) It was resolved that Sri. B.Pattnaik will act as Co-Ordinator IQAC from 2018-19.
  - (e) It was also resolved that a Group Discussion will be organized among the students in December-2018.

The meeting ended with a vote of thanks to the chair.

Principal,  
B.S.College, Nuahat, Jaipur

*[Signature]*  
Principal  
Bishnu Samantaray College  
Nuahat, Arakhpur, Jaipur

**OFFICE OF THE PRINCIPAL, BISHNU SAMANTARAY DEGREE COLLEGE,  
NUAHAT ARAKHAPUR, JAIPUR**

**Meeting No.-12**

**Date-09.01.2019**

The I.Q.A.C sat for a meeting in the office of the Principal, Dr. Goutam Kumar Jena on 09.01.2019 at 2.30 P.M The following members were present in the meeting.


**Members Present.**

1. Sri. B. Pattnaik
2. Sri. B. K. Swain
3. Sri. P. K. Khandai
4. Sri. S. B. Prusty
5. Sri. Pabitra Mohan Mahala
6. Dr. Sarita Sethy
7. Dr. Ambika Tripathy
8. Dr. Bhagyadhar Nayak
9. Dr. Sanjit Mohanty
10. S. J. Biranchi Narayan Sahoo
11. Sri Basant Kumar Nayak.
12. Sri Keshab Chandra Sahoo
13. Miss Naziyah Firdous

**Proceeding of the meeting**

1. The previous resolutions were read and confirmed.
2. The valuable reports given by the Esteemed N.A.A.C. Peer Team Members were read and discussed.
3. Emphasis was put on the valuable suggestions given by the Hon'ble Peer Team Members, as regard enhancement of Quality Teaching and Learning.
4. It was resolved to develop the Science Laboratory, by purchasing important Laboratory Equipments to facilitate Practical teaching and Learning.
5. It was resolved to hold seminars regularly.
6. It was also decided the faculties should be encouraged to apply for minor/ major research projects.
7. It was also resolved to collect feedback from the students by the end of January 2019.

The meeting ended with a vote of thanks to the chair.

  
Principal,  
Bishnu Samantaray College  
B.S. College, Nuahat, Jaipur



**OFFICE OF THE PRINCIPAL, BISHNU SAMANTARAY DEGREE COLLEGE,  
NUAHAT ARAKHAPUR, JAIPUR**

**Meeting No.-13**

**Date-30.03.2019**

A meeting of the IQAC was held in the office of the Principal on 20.03.2019 at 3 P.M to discuss about the further course of action of the cell. The following members were present in the meeting.


**Members Present.**

1. Sri.B.Pattnaik
2. Sri.B.K.Swain
3. Sri.P.K.Khandai
4. Sri.S.B.Prusty
5. Sri. Pabitra Mohan Mahala
6. Dr.Sarita Sethy
7. Dr.Ambika Tripathy
8. Dr. Bhagyadhar Nayak
9. Dr. Sanjit Mohanty
10. Sj. Biranchi Narayan Sahoo
11. Sri Basant Kumar Nayak.
12. Sri Keshab Chandra Sahoo
13. Miss Naziyah Firdous

**Proceeding**

1. Resolutions of the previous meeting were read and confirmed.
2. The cell was satisfied with a purchase of equipment for the Science Laboratory worth six lakh rupees provided in form of grant by Govt.
3. It was resolved to utilize another infrastructural grant of state Govt. worth five lakh rupees in construction of two Seminar Halls.
4. The Principal agreed to add from the college Development fund for construction of two seminar Halls which can also be utilized for class room purposes, after it is approved by the Governing Body.
5. It was decided the H.O.D.s will arrange extra classes to clear the doubts of the students appearing at the next semester examinations.
6. As the teachers are to be engaged in examination, valuation and election works it was decided to hold the next meeting after the summer vacation.

Finally the meeting ended with a vote of thanks to the chair.

  
Principal,  
Bishnu Samantaray College  
Nuahat, Arakhpur, Jaipur



**OFFICE OF THE PRINCIPAL, BISHNU SAMANTARAY DEGREE COLLEGE,  
NUAHAT ARAKHAPUR, JAIPUR**

**Meeting No.- 14**

**Date-28.06.2019**

An IQAC meeting was held in the office of the IQAC on 28.06.2019 at 2.30 P.M to discuss about the next course of actions. The following members were present in the meeting.

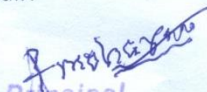
**Members Present.**

1. Sri.B.Pattnaik
2. Sri.B.K.Swain
3. Sri.P.K.Khandai
4. Sri.S.B.Prusty
5. Sri. Pabitra Mohan Mahala
6. Dr.Sarita Sethy
7. Dr.Ambika Tripathy
8. Dr. Bhagyadhar Nayak
9. Dr. Sanjit Mohanty
10. S.j. Biranchi Narayan Sahoo
11. Sri Basant Kumar Nayak.
12. Sri Keshab Chandra Sahoo
13. Miss Naziyah Firdous

**Proceeding**

1. The last meeting resolutions were read and confirmed.
2. The cell was content with the progress of the construction of the seminar-cum-class rooms.
3. It was resolved to initiate teaching with white board instead of the traditional black-board teaching method.
4. As a new Principal is to assume his office from 1<sup>st</sup> July 2019, it was decided that after a new Principal joins, steps will be taken to purchase I.C.T. tools and train all the teachers to teach with information and technology methodology.
5. Keeping in view the scarcity of drinking water, it was decided to place a prayer before the Hon'ble local M.L.A and the President of the G.B. to dig a tube-well point inside the campus.
6. In view of the frequent power-cut and low-voltage it was also decided to place a proposal before the Hon'ble M.L.A. to arrange for installation of an electrical substitution on the campus.

Finally the meeting ended with a vote of thanks to the chair.

  
Principal,  
Bishnu Samantaray College  
Nuahat, Arakhpur, Jaipur