Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**BISHNU SAMANTARAY COLLEGE**
Name of the head of the Institution	**Satyabrata Prusty**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06725-262514**
Mobile no.	**9437339102**
Registered Email	**bscollegejjp@rediffmail.com**
Alternate Email	**bscollegenuahat@yahoo.in**
Address	**At-Nuahat Po.-Arakhapur Via-Sunguda, Dist.-Jajpur**
City/Town	**Jajpur**
State/UT	**Orissa**
Pincode	**754296**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Bimalendu Pattnaik**
Phone no/Alternate Phone no.	**916370376830**
Mobile no.	**9439495525**
Registered Email	**bimalendu6@gmail.com**
Alternate Email	**bscollegejjp@rediffmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://bishnusamantaraycollege.in/IQAC.html

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://bishnusamantaraycollege.in/Academic_Calendar.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C**	**1.78**	**2018**	**16-Aug-2018**	**15-Aug-2023**

6. Date of Establishment of IQAC	**08-Nov-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Orientation for	**16-Jul-2018**	**55**

Refreshers	1	
Inter-discipline Seminar on	25-Aug-2018 1	100
Group Discussion	18-Dec-2018 1	98
Feedbacks from Students	19-Jan-2019 1	122
Reformation an Examination & Preparation for Examinees	20-Feb-2019 1	197
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
B S College Nuahat	Infrastructure Development	State Govt	2019 2019	500000
B S College Nuahat	Science Lab Equipments	State Govt	2019 2019	600000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**5**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Departmental Seminar

Group Discussion

Feedback Collection and Action Taken
Orientation for Refreshers
Reformation of Examination system

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Construction of two seminars halls	Two seminar cum classrooms constructed
Purchase of Science equipment	Science equipment worth six lakh rupees purchased
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
IQAC	**28-Jun-2019**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**30-Jul-2018**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2017**
Date of Submission	**17-Mar-2017**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As per Govt. instructions, academic calendar is prepared. Accordingly action plans are developed and deployed for effective implementation of curriculum. ACTION PLANS a) Preparation of lesson plans & progress registers. b) Monthly assessments of progress of courses through the HODs with remark and counter-signature of the principal. c) Arrangement of doubt clearing classes and extra classes if required for completion of courses. d) Arrangement of seminars and symposium with eminent dignitaries for deliberation on different topics. e) Arrangement of unit test examination and internal assessments and evaluation of answer- scripts. f) Teachers-Parents meet. The Utkal University, which the college is affiliated to, solely prepares the curriculum, at times arranges symposiums, workshops and various training programmes for principals and teachers.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	16020	24/05/2018
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	UG	21/06/2018
BSc	UG	21/06/2018
BCom	UG	21/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
YOGA	16/08/2018	120
NSS (Swachh Bharat Abhiyan)	02/10/2018	96
YRC(World Aids Day)	01/12/2018	56
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
PGDCA	Nil	0

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is an essential part of effective learning. It helps students understand the subject being studied and gives them clear guidance on how to improve their learning. Feedbacks from the students also help the institution to rectify the errors of its own as well as those of the students. At the end of the semester, the college collects feedbacks from the students in which they give their own assessment on the teachers performance the class, his teaching ability, his knowledge on the subject, his punctuality and his interaction with the students etc. They also assess whether a teacher complite his course or not , whether he is cooperative or not.They give their opinions on different facilities available on the campus like toilet, drinking water , dustbin, library, reading room, Internet ,common room, furniture, sports and others. They too are required to give their opinion or suggestion if any. After the feedbacks are collected , they are placed before a screening committee comprising of some senior members of the teaching staff . As mostly the students are of an average standard , they require their doubts to be cleared . Some require study materials some require availability of certain books in the library and likewise. The committee then places proposals before the principal for approval . Accordingly the concerned departments arrange doubtclearing classes and provide study materials . Books are also purchased as per the need of the students . Steps are also taken to supply the deficiencies which the students point out as regard different facilities available in the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	UG	192	963	143
BSc	UG	64	208	44
BCom	UG	128	99	35
		View File		

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution	Number of fulltime teachers available in the institution	Number of teachers teaching both UG and PG courses

			teaching only UG courses	teaching only PG courses	
2018	222	0	24	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
5	3	4	2	1	0
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. A college is said to be the second home for the young students . The teachers are supposed to act like their parents in providing them guidance and support during their academic journey and facilitating their study. Young students generally experience difficulties in learning due to social, emotional and behavioral problems or other issues which affect their learning. The U.G.C. and the state Govt. have seriously emphasized upon maintaining a mentoring system in the educational institutions. Accordingly there is also a mentoring system in our college. In the beginning of each academic year, the principal appoint mentors from among the teachers assigning each a group of students and notifies accordingly . Generally a group of ten students from each class come under a mentor. The mentor keeps records about a students class, roll number, combination of subjects, home address, contact number, parental information, financial condition etc and interacts with them in a proctorial class at the weekend on matters relating to their study and academic problems if any. He provides guidance, motivation, emotional support and role modeling to his mentee. The mentor checks his attendance, progress in his study and his results in the examinations. The mentor also warns a student if he falls short of attendance, becomes irregular in class or dull in the examination. A students is free to contact his mentor anytime if he has any problem relating to his study, examination or even personal matters.All the mentors in the college very actively support the group of the students under their guidance . The students here have a lot of respect for their mentors. A good and coordial relationship between the mentor and the mentee has become a hallmark of our mentoring system.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
222	24	1:9

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
24	14	8	0	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Sarita Sethy	Lecturer	Ph. D Degree
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BA	16010	6th Semester	17/04/2019	26/06/2019
BSc	16020	6th Semester	17/04/2019	26/06/2019
BCom	16030	6th semester	17/04/2019	26/06/2019
		View File		

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The evaluation processes are communicated to students and faculty through the college calendar and through notifications before the commencement of the examinations. The detail schedule of different examinations is notified for the students. As an affiliated College, the evaluation process of the University is followed and the College conducts monthly tests and the results are communicated to the parents. The evaluation reforms if any are implemented on the guideline of the University. The conduct of unit tests are informed to the students through notices. The institution subscribes to formative evaluation though there are regular summative examinations being conducted by the university. The evaluation approaches of the college include conduct of monthly tests and the test examination. Conduct of Unit tests helps the students to be well versed with the writing pattern of the answers and the drawbacks if any are rectified by the teachers in the class room. This becomes the path finder for the final examination.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As per University Syllabus under CBCS examination pattern ,the questions and procedure of distribution of marks is already fixed.So the students those are appearing at the examination are directed to maintain the timeline as indicated by marks .So the college has no role regarding either fixation of time or award of marks. But the teaching staff members make allot to the examinees regarding procedure how to do better in the examination. The evaluation processes are communicated to students and faculty through the college calendar and through notifications before the commencement of the examinations. The detail schedule of different examinations is notified for the students. As an affiliated College, the evaluation process of the University is followed and the College conducts monthly tests and the results are communicated to the parents. The evaluation reforms if any are implemented on the guideline of the University. The conduct of unit tests are informed to the students through notices. The institution subscribes to formative evaluation though there are regular summative examinations being conducted by the university. The evaluation approaches of the college include conduct of monthly tests and the test examination. Conduct of Unit tests helps the students to be well versed with the writing pattern of the answers and the drawbacks if any are rectified by the teachers in the class room. This becomes the path finder for the final examination The college has made its own academic calendar for the conduct of CIE as follows. 3Ist year Ist semester internal exam November last week IInd semester Internal ExamMarch Last week 3 IInd Yr 3rd Semester internal Exam November Last week 4th Semester internal Exam March Last week 3 IIIrd Yr 5th Semester internal Exam NovLast week 6th Semester internal Exam March Last week

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.bishnusamantaraycollege.in

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
16010	BA	UG	104	76	73
16030	BCom	UG	39	26	66

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

Students Satisfaction Survey done

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	NIL	0	0
Minor Projects	0	NIL	0	0

View File

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Plantation programme	College NSS	24/08/2018
Swachh Bharat	College NSS	02/10/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

View File

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
01	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NOT APPLICABLE	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	0	0	0
International	0	0	0

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
00	0

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	00	00	2019	0	00	0

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	00	00	2019	0	0	00

[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	0	0
Presented papers	0	0	0	0
Resource persons	0	0	0	0

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Plantation Programme	Saint Xavier School, Chandikhole	10	50
[View File](#)			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	00	00	0
[View File](#)			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat	College NSS and YRC	Cleaning College Campus and near by Village	6	96
[View File](#)				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	00	00	00
[View File](#)			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
[View File](#)					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1070000	810000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Seminar Halls	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Process Cube ILMS under 3rd version	Fully	3rd	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	216	33921	0	0	216	33921
Reference Books	65	8000	0	0	65	8000
Journals	612	19005	0	0	612	19005
e-Journals	36	860	0	0	36	860

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Sambhunath Hembram	SWAYAM	MOOC	03/09/2018
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	5	1	3	1	1	0	0	625	1
Added	0	0	0	0	0	0	0	0	0
Total	5	1	3	1	1	0	0	625	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">

50 MBPS/ GBPS

</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
30000	28000	24180	9000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Allocation for these activities is made in the budget and the construction committee with the help of the Engineer undertakes the work. Resources are pooled from the development fund of the College and UGC assistance. On the basis of the information received from different departments, sections, wings and others the concerned equipments are repaired and kept in proper order. In the beginning of the academic session different departments, sections, wings and units are informed to intimate the Office regarding the status of the equipments and the steps to be undertaken for keeping those items in running order. The institution undertakes measures accordingly for the benefit of the student community. The College has One Honda Generator, Two Invertors and Stabilizors to avoid power failure and voltage fluctuations and to facilitate uninterrupted power supply to the classrooms. The College has a water tank providing water to all the blocks of the college and to students and Girls common room.

http://www.bishnusamantaraycollege.in

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support	00	0	0

from institution			
Financial Support from Other Sources			
a) National	PMS	86	234600
b)International	00	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skill Development	07/02/2019	100	Udayabhanu Volunteers, Chandikhole
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	00	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
00	0	0	00	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	0	00	00	00	00
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year

(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
GATE	0
GMAT	0
Any Other	0

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
1	college	108

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	00	National	0	0	00	00
2019	00	International	0	0	00	00

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a students union ,cultural society,every year election is conducted for various executive officers for students union and cultural association . They take part in the academic and administrative affairs of the college.Cultural and Asst. cultural secretary conduct various literary competitions like Essay,Debate and Quiz. Meritorious students also represent to the editorial board for the college magazine. The president of the college union presides over the annual function at the time of meeting.In his absence the Vicepresident presides the meeting either general secretary or Asst. general secretary reads the annual reports in the meeting of the annual function.Students union works for the general interest of the students. It observes Independence Day ,Republic Day and World Environment Day.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The institution has an Alumni Association with the office bearers. They cooperate the College administration in different activities and contribute to academic and infrastructural development of the College. The prominent Alumni members are invited to deliver talks to students on their field of specialization and also narrate their experiences in the College.The alumni members take interest to inspire the students both in competitive and ethical works.They seat twice in a year to discuss the matters regarding discipline and

cultural activities of the college. Even sometimes the Alumni members give award to the best orator of the year through song competitions some students are chosen for vocal audition in some private and Govt. organisation.

5.4.2 – No. of enrolled Alumni:

15

5.4.3 – Alumni contribution during the year (in Rupees) :

2000

5.4.4 – Meetings/activities organized by Alumni Association :

02

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution practices decentralization and participative management to ensure its smooth governance. The two chief practices are administrative and academic decentralization. The three important pillars of education system, Governing Body, Principal and faculty make effort to ensure quality education to the students keeping the College campus educationally vibrant and action plans are taken accordingly. The institution has a mechanism to provide autonomy to various functionaries in order to ensure a decentralized governance system Together they participate in the decision making system of the college without any overlapping on one another. Different committees have been formed taking members of teaching staff to coordinate and monitor all types of activities of the college, such as Admission, Examination, Library, College Magazine and Calendar, Purchase, Construction and Maintenance, Discipline, UGC (Quality Assurance Cell), Computer and Network, Scholarship and Students Aid, Discipline, Grievance Redressal Cell and Career Counselling Cell etc.In addition, there are other posts, such as Administrative Bursar, Accounts Bursar, and Academic Bursar who look after all round development of the college.As a whole the governance ensuresthe policy statements and action plans for fulfillment of the stated mission formulation of action plans for all operations and incorporation of the same into the institutional strategic plan Interaction with stake holders Proper support for policy and planning through need analysis ,research inputs and consultations with the stakeholders Regular monitoring and evaluation of different activities are undertaken by the College administration to ensure consistency and further improvement.Governing Body meetings are held regularly where the future plans are chalked out for all round development of the College. There is regular meeting of the Heads of the Departments where academic progress and other departmental activities are reviewed. Staff Council meetings areconvened where the opinions and suggestions of staff members are taken for implementation of various policies. In addition to all these small meetings of other core committees such as Construction Committee, Purchase Committee, UGC Committee, Library Committee, Students'Advisory Committee etc are held for ensuring effective implementation of various development works

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Education provides a platform to students and teachers to acquire the required knowledge, skill and develop positive attitude, values and beliefs. And the quality of teacher produced in any institution invariably depends on the curricular offered to them. The affiliating University designs the curricular as per the need of the time . The teachers participate in different academic training programmes, faculty development programmes, different workshop organised by University and at intercollege level so as to enhance quality teaching learning.
Teaching and Learning	The College follows the Academic Calendar prescribed by the Government from time to time. The teaching, learning and evaluation schedules are all included in the Academic calendar. The Teachers prepare the individual lesson plans covering the entire course and the number of teaching days. The progress is monitored through the progress report of individual teacher. The monthly progress report is scrutinised by the Head of the Departments and submitted to the Principal for review and countersignature.
Examination and Evaluation	As an affiliated College, the evaluation process of the University is followed . The Students appeared at semester examinations and the College conducts internal assessments and monthly tests and the results are communicated to the students and parents.The institution subscribes to formative evaluation though there are regular summative examinations being conducted by the university.
Research and Development	There is no provision for research in our college .But the college notifies the research related letter as and when received from any agency or appears in the website and encourages the staff members to apply and undertake the research work.The Library has sufficient books to carry on research work . The staff members and students can use the library for their research and study works.
Library, ICT and Physical Infrastructure / Instrumentation	The college has a fairly large central library and is fully automated. The library opens at 10 A.M. and closes

	at 4.30PM on every working day. There is separate reading room for staff members and students. WiFi facility to access study materials is also available. The information about library is reflected in the college website. There is one computer and one printer for general access and the internet bandwidth speed is 100mbps. There are 24 classrooms, 6 Longs Halls , 5 Seminar Rooms, Separate common room for Teachers Girls, Boys, Canteen, Athletic room and Garden etc.,
Human Resource Management	The administration follows the policy of Human Resource Management for better functioning of the institution and quality improvement. Persons with expertise in respective fields are given assignments by the principal accordingly. The college managing committee (Governing Body) always encourages and supports the members of the staff to improve their efficiency, so that there will be quality improvement of the institution. The members are encouraged to do research, publish articles, participate in conferences and act as Chairman, Resource Person, Juries and Editors and discharge the cocurricular activities assigned to them so as to improve the efficiency of the institutional process.
Admission of Students	The admission process to 3 streams in the College is undertaken through SAMS (Students Academic Management System) since 2012 13 as per the guideline of the Govt. of Odisha. The entire process is eadmission process which ensures publicity and transparency. On the basis of the SAMS guideline the students apply online and the same is validated by the concerned College and uploaded in the system after which common selection list (Merit list) is displayed online and the students take admission on the basis of their merit and preference of college on the concerned dates.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	After 2012 13 academic session, eadmission is held through SAMS (Student Academic Management System) and common prospectus is available on line where information about number of

	seats, subject combination, seat strength etc. is reflected.
Examination	**The whole examination system is maintained under U.U.E.M.S. (Utkal University Examination Management System). The students details are uploaded and they are issued with their admit cards and Marks sheets online.**
Finance and Accounts	**The whole financial accounts are maintained under C.A.P.A.(College Accounting Procedure Automation).**

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	**Nil**	**Nil**	**Nil**	**0**
		View File		

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course Utkal University	**1**	**20/08/2018**	**09/09/2018**	**20**
Refresher course Utkal University	**1**	**11/09/2018**	**01/10/2018**	**20**
Refresher course Utkal University	**1**	**22/02/2019**	**14/03/2019**	**21**
		View File		

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching

Permanent	Full Time	Permanent	Full Time
24	**0**	**28**	**0**

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Career Advancement Scheme	**Promotion**	**Scholarship**

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

There is mechanism for regular internal audit and external audit of the institution. Internal audit of different departments and library is done through stock taking the members of the staff under the direct supervision of the Principal. The external audit previously was conducted by local fund auditor. The audit for 2015 16 has been done by a chartered farm called Dibakar Associates. The financial audit for the session 2015 16 has been completed having no audit objections. Then the audit for 2016 17 and 2017 18 has been done by chartered farms called SRDG Associates and K. Swain Co respectively and completed having no objections.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
None	**0**	**00**

[View File](#)

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	**Yes**	**DLC**	**Yes**	**GB**
Administrative	**Yes**	**DLC**	**Yes**	**GB**

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents attend and participate in the parents teachers meetings. 2. Some of them review the teaching learning process in the institution. 3.They encourage the staff of the college by remaining present on important occasions.

6.5.3 – Development programmes for support staff (at least three)

1.Annual Increment in salary of the support staff. 2.Sanction of advance to the needy employees. 3.Proposal of formation of a cooperative society for support staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Construction of seminar halls. 2.Purchase of laboratory equipment. 3.Teaching with I.C.T tools . 4.Teaching with white blackboards.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Group Discussion	14/11/2018	14/11/2018	14/11/2018	60
2019	Debate and Essay Competition	19/12/2018	19/12/2018	21/12/2018	72
2019	Seminars	15/01/2019	15/01/2019	24/01/2019	80
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Self defence Training programme	01/02/2019	24/02/2019	195	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
36

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	No	0
Ramp/Rails	No	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	No	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	11/01/2019	0	Health Camp	Care of Human health	100

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College calendar	31/07/2018	The college calendar is a handbooks for the students which teaches about the rules and regulations to be followed in the college . It teaches how to maintain discipline in the class and all the campus, how t o use the college library and the reading room , how to participate in the college election , how to follow the rules of examination and how to develop the spirit team work and brother hood as members of NSS and YRC.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of teachers day	05/09/2018	05/09/2018	95
Celebration of National Youth Day	12/01/2019	12/01/2019	80

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Energy conservation
Plantation
Prohibition of plying of vehicles and two wheelers inside the campus .
Use of dustbins .
Waste management.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. As quality improvement of the students and teachers are the soul objectives of the institution, we facilitate extra coaching, career counseling, computer education, especially for the students belonging to Poor and OBC Categories. Teachers are encouraged for computer education. 2. We maintain transparency in the admission process. We adopt into the eadmission procedure of Government of Odisha. No capitation fee, no donations, neither of any sort of extra money is being collected from the students. The admission committee monitors the entire process very effectively.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.bishnusamantaraycollege.in

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

OUR VISION Offering quality education and exposing the young learners to the growing explosion of knowledge in almost every sphere of life. Developing individuals as well as collective excellence. Sensitizing the students to the need for practising and preserving the cultural and traditional values of the land, they belong to. Nourishing a growing awareness for fighting environmental pollution in all forms and for the protection and preservation of our environment. OUR MISSION Spreading Knowledge and awareness among the children of the rural poor, especially the girls in the BirupaGenguti Delta. Fostering among the students a quality of discipline and desire to adhere to the truth with an aim of building up a good moral character. Developing personality of the young students through effective learning . Supporting scholarly activities of the young generation. Developing skill of the students to move ahead towards their career building. Establishing and maintaining quality of infrastructure for humanistic and scientific studies. Promoting culture of unity and fellowfeeling in an environment of friendliness. Inspiring students and faculties on ethical, spiritual and social values . Generating a sustainable basic quality in the students according to the changing global scenario. The mission is to inculcate human potential that can be utilized further to nurture the same in terms of knowledge and wisdom in constructive dimensions of our social need. It is to promote humanitarian virtues and to preserve our past ideals, culture and spiritual heritage. It is to promote higher education among the rural poor around the area of BirupaGenguti Delta of Jajpur district . Inspired by this golden ideal both the staff and students of this institution engage themselves in an executing variety of extension activities through programmes chalked out by NSS and YRC that not only lend a lot to social peace prosperity but also add to the image of the institution as a beacon light of hope and faith for a better and purposeful life. Furthermore debates and discussions on various vital social issues in seminars and symposium help them bridge the social gap and reach out to the distressed, poor pupils and deprived with positive elegant and sustainable resolutions.

Provide the weblink of the institution

http://www.bishnusamantaraycollege.in

8.Future Plans of Actions for Next Academic Year

Any educational institution that stands lethargic will, undoubtedly, go backwards. This is a belief that lies behind the progressive intention of B.S. College, Nuahat. Since education is a vibrant process, it should meet the needs of the students and prepare them for an ever changing world. The principal, the staff council and the governing body of the college are always keen to chalk out

some plans for the college and materialize them into reality. 1. Class Room Buildings. 2. Whiteboard markers. 3. Teaching with ICT tools. 4. More systems for online works in different sections. 5. Biometric Attendance for the staff. 6. Ladies Hostel. 7. Seminar Rooms for the Departmental. 8. Clean Green campus